

Last Updated and Approved: 24 August 2025

Bylaws for the Khandallah Tennis and Squash Club

To be read in conjunction with the Constitution

1. Membership Categories and Privileges

1.1 Categories of Voting Members

- a) Seniors, Senior Family Members, Couples, Midweek, 65+ and Tertiary subscriptions.
- b) Non-playing and Honorary Members.
- c) Honorary Life.

1.2 Categories of Non-Voting Members

- a) Intermediate Members.
- b) Junior Members.
- c) Associate Members.
- d) Corporate Members.

1.3 Membership Amendments

The Members may by resolution passed at a General Meeting establish any new category of membership or dissolve any existing category of membership or fix or alter the requirements for eligibility for any category of membership.

1.4 Senior Members

Senior members shall be any member aged 18 and over as at 1st January after the AGM. Senior Members shall be entitled to all privileges of membership and shall have equal playing rights and access to all facilities.

1.5 Midweek Members

Midweek Members shall be those who play in accordance with such conditions and on such terms as the Committee, in its discretion, thinks fit and Members will have access to all facilities.

1.6 Tertiary Members

Where a member is enrolled in a full time tertiary course, and they are between the ages of 18 and 25 as at 1st January immediately after the AGM, they shall be entitled to a tertiary membership. Tertiary members shall be entitled to all privileges of membership and shall have equal playing rights and access to all facilities.

1.7 Non-playing Members

A playing Member may at their request and at the discretion of the Committee be transferred to the Non-playing category and have Non-playing privileges.

A Non-playing Member application may be accepted at the discretion of the Committee for a person to be a member of the Club and have such non playing privileges.

Non-playing privileges shall be determined from time to time by the Committee.

1.8 Honorary Life Members

On the recommendation of the Committee a Member may, in consideration of special services rendered to the Club, be elected an Honorary Life Member at any General Meeting of the Club and shall thereafter be entitled to all privileges of membership without payment of the annual subscription or any special payment for such honorary life membership. The approval of three quarters of those present and voting at such election shall be necessary to constitute honorary life membership.

1.9 Intermediate Members

Intermediate Members shall be those persons over the age of 16 and under the age of 19 as at the 1st January immediately after the Annual General Meeting of the Club. Intermediate Members shall have equal playing rights with Senior Members and access to all facilities.

1.10 Junior Members

Junior Members shall be those persons under the age of 16 years as at the 1st January immediately after the General Meeting. Junior Members shall enjoy such privileges and be subject to such restrictions as the Committee shall from time to time determine and subject to those restrictions shall have access to all facilities.

1.11 Associate Members

Associate Membership may be available to individuals who are Senior financial members of another tennis or squash Club. Associate Membership shall not be available to any player who has previously been a Member of KTSC unless that person has moved out of the Wellington Region. Playing times shall be limited to outside peak times as specified by the Committee and playing guests cannot be invited to the Club by Associate Members. Fees rights and obligations shall be specified by the Committee.

1.12 Corporate Members

The Management Committee may admit to Corporate Membership any corporate entity or business organisation on payment of such entrance fee and or annual subscription as the Committee shall determine. The rights and obligations attaching to Corporate Membership shall be specified by the Committee.

1.13 Honorary Members

An Honorary member is a non-playing member who has agreed to serve as an Officer of the Club or a non-elected member of the Committee. Such a member shall not be required to pay a sub and shall be entitled to vote and have such non-playing privileges as determined by the Committee.

2. Membership Fees

Unless otherwise agreed the subscription comprises an entrance fee and an annual subscription. The subscription may be paid annually or monthly. If paid monthly the subscription fee will include additional costs incurred.

Members subscribing for less than a full year shall, at the discretion of the Committee, pay a reduced subscription based on a pro rata proportion of the annual subscription plus costs incurred.

The committee may at its discretion, in exceptional circumstances, waive or reduce the annual subscription or entrance fee of any member by unanimous resolution passed at a meeting of the Committee.

The annual subscription shall be due on the members starting date each year, or such other date as the Committee shall determine. If any member fails to pay the Club within one (1) month of the due date, the Club may put the member on notice that membership may be cancelled and failing remedial action by the member, they may then be removed from the register as a member. The committee may take such action as it deems appropriate to recover arrears outstanding. The committee may, if it thinks fit, reinstate any Member whose name shall have been so struck off upon payment of the subscription and outstanding arrears.

3. Visitors

Visitors are permitted to play at the Club but must be accompanied by a Member or if that is impracticable, admitted onto the Club's premises by the Club Manager.

A visitor, accompanied by a Member may on payment of the appropriate fee as prescribed by the committee, have use of the Club's premises and the tennis and squash courts. A visitor admitted by the Club Manager will have limited access to the Club's facilities as determined by the Club Manager.

4. Sub-Committees

The Committee may at any time and from time to time appoint Sub-committees for such purposes and upon such terms and conditions as it thinks fit and may delegate to any such Sub-committee any power, authority or discretion which is conferred upon the Committee itself by the Constitution.

There shall be a Tennis Sub-Committee and a Squash Sub committee presided over the by Tennis Club Captain and the Squash Club Captain respectively. In addition to the respective Club Captains, who are members of the Club Committee, the Sub-committees shall each include a Junior Convenor elected at the Annual General Meeting and three (3) or more members of the Club who agree to serve on the respective sub committees. Three of the Sub-committee members will form a quorum for Sub-committee meetings.

The Tennis and Squash Sub -committees shall be responsible for the internal management of their respective sections of the Club. Without limiting the powers of the Committee in any way, each Sub Committee shall conduct and manage all tournaments, select all teams, arrange the order of play and generally control everything relating to the playing of the games of tennis and squash respectively. Should any member of these sub-committees absent themselves from three (3) consecutive meetings of that sub-committee without apology or explanation, they shall be deemed to have vacated their office.

The President shall be an ex-officio members of all Sub-committees.

5. Voting by proxy

Proxy voting is permitted. The chair of the General Meeting must receive notice of the proxy signed by the Member prior to the start of the meeting.

The form of the proxy is:” I [insert name] of [insert address] being a member of the Club appoint [insert name of proxy] as my proxy to speak [and vote] for me at the General Meeting to be held on [insert date] and at any adjournment of that General Meeting. I direct my proxy to vote in the following manner [insert resolutions and whether the proxy is to vote for or against]”.

No member shall hold more than two proxies.